



PROJECT PROFILE



Major Incident Contingency Action Plan (MICAP)

THE TASK

On behalf of a property management company, TPS compiled a Major Incident Contingency Action Plan (MICAP) to assist them in the safe management of unplanned events. These may include any fire, flooding, building damage resulting in any loss of business, closure of any part of the site, injury to persons or loss of landlord services either during normal working hours or out of hours. Included in the assessment required to develop the MICAP was a security and counter terrorist review. This covered building damage as a result of the detonation of a Vehicle Borne Improvised Explosive Device (VBIED), posted device, chemical, biological or radiological (CBR) attack as well as access control and physical security.

As part of the MICAP process Tenants' building are advised on their responsibility for staff during an emergency and MICAP's are separated into the following sections:

- Action Logs.
- Site Personnel.
- Contractors.
- Tenants contact and Key Holders lists.
- Fire Evacuation.
- Bomb Threat Management.

Included in the bomb threat management section are chapters covering Incident Management Teams, Threats During Office Hours, Threats During Non-Business Hours, Staff training, Bomb Refuge Areas, evacuation routes and external muster points.

This project was successfully delivered over a three month period in 2007.

VALUE

£25k

SERVICES

- Security

START DATE

2007

COMPLETION DATE

2007